



Town of Arlington, Massachusetts
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Minutes 12/04/2008

**Capital Planning Committee
Meeting Minutes
December 4, 2008**

In attendance were:

Steve Andrew
John FitzMaurice
Charles Foskett, Chairman*
Nancy Galkowski
Steve Gilligan
Ruth Lewis
Anthony Lionetta*
Susan Mazzarella
Barbara Thornton

* Denotes those not in attendance

Others present: Brian Sullivan, Town Manager and Robert Jefferson, Fire Chief

- **Open Meeting:** John Fitzmaurice called the meeting to order. Minutes of the November 20th meeting were approved. Nancy Galkowski distributed materials, including various sub-committee Reports.

- **Fire Station Rebuild Program:** B. Sullivan indicated that the town's Permanent Town Building Committee was in the process of engaging an architect to determine the feasibility of the Central and Highland Fire Stations with the intention of going forward with the design and building of one of the stations first. R. Jefferson indicated that in reviewing the logistics of building the Central Station first it may require extensive reconstruction at the Highland station. This caused them to reconsider whether it would be more cost effective to rebuild the Highland Station first. The apparatus at the Central Station will not fit in the Highland Station. Modifications to the Highland Station could include dropping the floor of the apparatus bays in order to accommodate the size of new fire equipment. It would be more cost effective to make permanent changes at Highland Station and renovate the Central Station last. The only negative impact will be that the administrative offices will remain at the Community Safety building longer.

After discussion the committee felt that this was an appropriate course of action and will make the appropriate changes to the capital appropriations, funding the Highland Station first and then the Central Station.

- **Used Pumper:** R. Jefferson indicated that the department has been able to obtain a used pumper for approximately \$35,000 to replace Engine 4.

- **Sub-Committee – Recreation:** The committee went through the revised request of the Parks and Recreation committee. The committee recommended only \$50,000 for Safety improvements and indicated that a note should be made in the report to Town Meeting on this expenditure. The committee will carefully review the expenditure of these funds in future years. The first year it is anticipated that the \$50,000 will be spent on the Spy Pond playground area to remove and replace the sand surface which is infested with wasps.

- **Sub-Committee Report – Administration:** Sue Mazarella indicated that she has been in touch with C. Foskett about the plans for Stratton and Thompson Schools and the school is evaluating next steps. The committee is awaiting information from the library on the roof project. Selectmen: The office alarm and records retention were eliminated for FY2010. Records Retention was funded for \$25,000 in each of FY2011 and FY2012.

- **Veterans' Memorial Rink:** The committee is recommending the improvements to the rink project for FY2010. Funding of the request was extensively discussed by the committee. N. Galkowski indicated that the users cannot fund the entire cost of the project but can contribute half of the cost. The rates would be over the market rate if the full cost was shifted to the users. Committee members felt that half of the cost should be absorbed within the capital plan allocation. B. Thornton expressed concern that the School hockey program would have difficulty in absorbing even this increase and felt that this program should be held harmless. N. Galkowski indicated that fees charged to particular users through an enterprise fund were not a decision of the committee.
- **Community Safety:** All operating items have been eliminated from the capital program.
- **Next Meeting:** The next meeting is scheduled for **December 18 @ 5PM**.
- **Adjournment:** Meeting was adjourned at 6:45 PM.